**Galway County Council**

## **CREATIVE IRELAND BURSARY AWARDS 2018**

## As part of County Galway’s Creative Ireland Programme 2018, Galway County Council invite applications for our **Creative Ireland Bursary Awards 2018**.

## *Creative Ireland is the Government’s Legacy Programme for Ireland 2016 - a five-year initiative, from 2018 to 2022, which places creativity at the centre of public policy.*

## The vision of Creative Ireland is that every person living in Ireland will have the opportunity to fully realise his or her creative potential. This vision is pursued through the Five Pillars of the Creative Ireland Programme:

## Pillar 1: Enabling the Creative Potential of Every Child

## Pillar 2: Enabling Creativity in Every Community

## Pillar 3: Investing in our Creative and Cultural Infrastructure

## Pillar 4: The Creative Industries: Ireland as a Centre of Excellence in Media Production

## Pillar 5: Unifying our Global Reputation

## Participation and access are central to this vision. Connecting artists and other creative practitioners to communities is also regarded as essential to realising the vision. Galway County Council’s focus in the coming years is to preserve and support our unique culture, environment, heritage and language. We are committed to developing the wellbeing of the County, its communities and people. It is our wish to maximise social inclusion and support active citizenship.

## We have identified eight strategic priorities with clear objectives to achieve the Council’s values and vision. Through our strategic priorities and objectives, we will realise our ambitious programme year on year, keeping the values of Creative Ireland together with the culture and wellbeing of the people of County Galway at the heart of our endeavours.

## Guidelines for Assistance

## The key objective of this Bursary is to offer community groups, organisations, venues, artists, performers and everyone involved in the culture and creative sectors an opportunity to develop high quality projects/programmes that enable groups and individuals to realise their full creative potential and encourage greater access, knowledge and appreciation of the arts, creative industries, heritage and the Irish language.

## *Applications must be developed in partnership with individuals with professional expertise in any creative or cultural arena such as visual or performing arts, all artforms, literature or other cultural area.*

## Projects must reflect ***one or more*** of thestrategic objectives identified in the ***Galway County Creative Ireland Strategic Plan 2018-2022***, seebelow:

## **PLACE AND SPACES**

## To revitalise and regenerate our towns, villages, townlands and islands, and to improve the connectivity of communities to the built environment and public spaces.

## **CREATIVE INDUSTRIES**

## To support the development of our economic, social, and cultural sector by placing creativity at the heart of our entrepreneurial support.

## **OUR COMMUNITIES AND COLLECTIVE WELLBEING**

## To focus on projects that promote active citizenship and community engagement to foster flourishing communities.

## **CREATIVES IN OUR COMMUNITY**

## To make artistic endeavour a viable career option for emerging and established artists living and working in the County.

## **AN GHAEILGE – ANAM AGUS DÚCHAS**

## To recognise the economic, social and cultural importance of Irish in the Gaeltacht and throughout the County.

## **LIFETIME OF CREATIVITY**

## To support the delivery of programmes that enhance the cultural life of our citizens throughout their lifetime.

## **EQUALITY OF ACCESS TO CREATIVITY AND CULTURE**

## To support equal access to all our cultural and creative services, programmes and initiatives.

## **GLOBAL REPUTATION**

## To build on our strong and ever-increasing positive international reputation in County Galway.

## We welcome project proposals that involve groups that have had little or no previous involvement in creativity and culture projects. We will endeavour to give whatever advice and assistance we can to ensure your project can achieve the best possible experience for everyone involved.

## **What funding amounts are available?** The maximum amount for any bursary award is €2,000.

## **For 2018** we will be offering ***two specific bursaries***: One celebrating European Year of Cultural Heritage 2018 and another celebrating Bliain na Gaeilge 2018.

## **CONDITIONS**

## Applications will be accepted on the official application form only.

1. All support material to be no larger than A4. The adjudication panel will not assess support material larger than A4 (e.g. of supporting materials include: information from previous projects, exhibitions etc. with dates, venues, CV's of project leaders, or profile of organisers, photographs
2. Closing date for applications is 4 p.m. Monday 28th May 2018. Late Applications will not be considered.
3. Applications may only be made for projects taking place in County Galway.
4. Projects must be completed by 31st December 2018.
5. The public interface/engagement element of the project/event must be free of charge.
6. Selection Criteria will include:
7. The extent to which the proposed event/project is aligned with Galway County Council’s Strategic Objectives under its Creative Ireland;
8. The extent to which the proposed event/project maximises community and citizen engagement;
9. The extent to which the proposed event/project is ambitious, innovative and fosters creativity;
10. The potential scope of the event/project and anticipated target audience;
11. The cost of the proposed event/project and any additional supports and funding that may be required or have been confirmed; and
12. the feasibility of completing the project within the specified time frame.

|  |  |  |
| --- | --- | --- |
| 1 | Addressing one or more strategic objectives (a) | 200 |
| 2 | Level of Community and citizen engagement (a) (b) (d) | 200 |
| 3 | Scale of project in terms of ambition, innovation and fostering creativity. (c) | 250 |
| 4 | Costing- value for money (e)  | 150 |
| 5 | Project management – The feasibility of completing the project (f) Organiser(s) must provide evidence of and have a clear plan for delivering the project | 200 |
|  | Total | 1000 |

1. All projects will be evaluated using the following marking scheme:

## All recipients of grant assistance under the Creative Ireland scheme for projects involving children or young people must have appropriate policies in place in relation to Child Protection.

## Grant aid provided by Galway County Council for the Creative Ireland initiative must be acknowledged in all publicity material associated with the project. We reserve the right to publicise the awarding of the Creative Ireland Bursary.

##  Failure to acknowledge appropriately may deem the bursary invalid and support received may need to be refunded to Galway County Council. All successful applications will receive a copy of Galway County Council and Creative Ireland logos, along with the document ‘Requirements for acknowledging bursary award' via email.

## Successful candidates are required to provide a short progress report / update to Galway County Council on or before 29th Sept 2018. Failure to do so may deem the bursary award invalid.

## Assistance shall not be given in respect of commercial activities.

## Payment of a bursary will not be made for activities in retrospect.

## All applicants will be advised of Council’s decisions in writing.

## The payment of a bursary award is not taken as an indication that the equivalent of any bursary award will be made to the organiser on another occasion.

## All projects must have evidence that adequate and comprehensive Public Liability Insurance. Galway County Council accepts no responsibility and concedes no liability in respect of any accident, injury or damage to property or person however arising regarding any incident, occurrence or claim which may take place. For outdoor events groups should have Public Liability for a minimum of €6.5 million. Groups/individuals awarded financial support will have to provide specific indemnity for Galway County Council on their insurance policy in respect of their project.

## **DISCLAIMER**

## Galway County Council shall not be liable to the applicant of any other party in respect of any loss, damage or costs of any nature arising directly or indirectly from:

## The application of the subject matter of the application.

## The rejection for any reason of the application.

## Galway County Council shall not be held responsible or liable at any time in any circumstances in relation to any matter whatsoever arising in connection with the administration of activities. In respect of monies provided by Galway County Council, the council does not undertake the role of “Client” or “Employer” as defined in the Safety, Health and Welfare at Work Act 2005.

## By submitting an application, applicants agree to the processing and disclosure of the applicant’s information by Galway County Council, and to other third parties if required, for Fund administration, reporting, evaluation and audit purposes; and successful applicants further consent to the disclosure of this information (e.g. name of successful applicant, amount of award, event details, etc.) by these parties in connection with the marketing or promotion of the Fund. Galway County Council and the Department of Arts, Heritage, and the Gaeltacht are parties to a Memorandum of Understanding which reflects the terms of the arrangement between the parties and all such parties agree to employ appropriate measures to keep applicants’ data safe and secure; to prevent its unauthorized or accidental disclosure, access or alteration; and to ensure that personal data will be processed only in accordance with the relevant provisions of the Data Protection legislation.

##

## Email or faxed applications will NOT be considered. Please send ONE COPY of completed application forms and ONE COPY of any supporting material to:

## **Creative Ireland Bursary Awards 2018, Galway County Council, Áras and Chontae, Prospect Hill, Galway. H91 H6KX**

**Closing Date: 4 p.m. Monday 28th May 2018.**

## **For further information, please contact:**

## Tel: 091-509592 Email: creativeireland@galwaycoco.ie Web: [www.Galway.ie](http://www.Galway.ie)

**Galway County Council**

# **CREATIVE IRELAND BURSARY AWARDS 2018**

## **APPLICATION FORM**

**PART A –** The Project

**A1. Basic Particulars**

|  |  |
| --- | --- |
| Name of Project: |  |
| Location/Venue: |  |
| Date(s)/Duration: |  |

**A2. Creative Ireland Pillars**

Which Galway County Council Culture & Creativity strategy priorities does your project relates to?

(choose up to 3 most relevant)

|  |  |
| --- | --- |
| 1. Places and Spaces |  |
| 2. Creative Industries |  |
| 3. Our Communities and Collective Wellbeing |  |
| 4. Creatives in our Community |  |
| 5. Ghaeilge – Anam agus Dúchas |  |
| 6. Lifetime of Creativity |  |
| 7. Equality of Access to Creativity & Culture |  |
| 8. Global Reputation |  |
| European Year of Cultural Heritage 2018 Theme |  |
| Bliain na Gaelige 2018 Theme |  |

**A3. About the Project**

Tell us about the project. In doing so outline how it came about, what it hopes to achieve, who is involved, how it is organised, how it meets the assessment criteria of the scheme. (300 words)

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**A4. Target Audience**

Who is your target audience/who are your participants? (50 words)

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|  |

**A5. Promotion of the Event:**

How will you promote the event? (50 words)

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| --- |
|  |

**PART B –** Organisation Details

**B1**. **Contact Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation  |  | Contact Person |  |
| Address  |  | Telephone |  |
|  | Mobile |  |
|  | Email |  |
|  | Website |  |
|  | Social Media: Facebook/Twitter |  |

**B2. Committee**

|  |  |  |
| --- | --- | --- |
| Committee Member Name  | Year Appointed  | Position, Role, Skills or Duties |
|  |  |  |
|  |  |  |
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|  |  |  |
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**B3. Bank Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Name on Bank Account |  | Account Number |  |
| Name of Bank |  | Bank Sort Code |  |
| Address of Bank |  |
| IBAN |  | BIC |  |

**\*\*Please note: If you are an existing Supplier you are still required to submit your bank account details. If you are a new supplier you will be required to submit a Supplier Set-up Form in the event your application is successful.**

**B4. Tell us about your group (100 words)**

Please detail the key persons involved that will facilitate this event. Please detail the structures that are in place to deliver this event.

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**PART C –** Professional Practitioners

Please give details of each professional practitioner that has a key involvement in the project. Please outline their role and expected time commitment to the project, and how their knowledge, skills and expertise is pertinent to the project’s success. Please attach each person’s full CV separately.

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**PART D –** Income & Expenditure

**D1. Income**

As well as funding from Galway County Council through the Creative Ireland Bursary, please detail any other projected income including fundraising or sponsorship; other sources (Arts Council, Leader etc.) or any other income being applied for or planned.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Income** | **Amount** | **Confirmed** | **Not Confirmed** |
| 1 |  | € | 🞏 | 🞏 |
| 2 |  | € | 🞏 | 🞏 |
| 3 |  | € | 🞏 | 🞏 |
| 4 |  | € | 🞏 | 🞏 |
| 5 |  | € | 🞏 | 🞏 |
| 6 |  | € | 🞏 | 🞏 |
| 7 | **Galway County Council Creative Ireland Bursary**  | € |  |  |
|  | **TOTAL** | **€** |  |  |

**D2. Expenditure**

|  |  |  |
| --- | --- | --- |
|  | **Expense** | **Amount** |
| 1 |  | € |
| 2 |  | € |
| 3 |  | € |
| 4 |  | € |
| 5 |  | € |
| 6 |  | € |
| 7 |  | € |
| 8 |  | € |
| 9 |  | € |
| 10 |  | € |
| 11 |  | € |
| 12 |  | € |
| 13 |  | € |
| 14 |  | € |
| 15 |  | € |
|  | **TOTAL** | € |

**A more detailed budget may be provided separately as necessary - particularly if it helps present a clearer picture of the proposal and its scale and ambition.**

**PART E -** Certification

|  |  |
| --- | --- |
| Signed |  |
| Print name |  |
| Title |  |
| Date |  |

**PART F –** Checklist

Please ensure you have included all relevant documentation:

□ A declaration of other grants or other assistance received or sought.

□ Budget of project/ event or quotations if available (if required)

□ Child Protection Policy (if required)

□ Supporting material **(No larger than A4)** that may be relevant to this application (e.g. programs from previous projects, shows, exhibitions etc. with dates, venues, CV or profile of organisers, photographs)

Email or faxed applications will NOT be considered. Incomplete applications will not be considered. Please send ONE COPY of completed application forms and ONE COPY of any support material to:

**Creative Ireland Bursary Awards 2018, Galway County Council, Áras an Chontae, Prospect Hill, Galway.**

**Closing Date: 4 p.m. Monday 28th May 2018**

## **For further information, please contact:** Arts Office: Tel: 091-509592

## Email: creativeireland@galwaycoco.ie