

Scéimeanna Tacaíochta Pobail
2021 – Foirm Iarratais



Community Support Schemes
2021 – Application Form

Forbairt Chultúir

Comhairle Chontae na Gaillimhe
Galway County Council

Cultural Development

Tá an fhoirm seo le fáil i gcló mór chomh maith

This form is also available in large print

Tá míle fáilte an fhoirm seo a líonadh i nGaeilge

NAME OF APPLICANT GROUP:
(legal name of your Group / Organisation)

Please confirm you have enclosed the following:

Fully completed and signed Application Form	Yes <input type="checkbox"/>	
Evidence of Tax reference number or CHY number showing the legal name of your Group/Organisation	Yes <input type="checkbox"/>	
Copy of Up-to-date Bank Statement or Credit Union Statement	Yes <input type="checkbox"/>	
Copy of Public Liability Insurance Policy with proof of indemnification for Galway County Council	Yes <input type="checkbox"/>	
Quotation(s) for each item of equipment/works where funding sought is more than €500	Yes <input type="checkbox"/>	
Ownership/Title or written consents for works on land/buildings	Yes <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
Any statutory consents required for works	Yes <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
CV of any professional artist involved with Arts Grant application	Yes <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
Arts Grant Applicants: Previous promotional material, printed brochures, flyers or programmes	Yes <input type="checkbox"/>	Not Applicable <input type="checkbox"/>

INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED.

You may submit your completed application by **one** of the following methods:

By e-mail to: communitygrants@galwaycoco.ie (this is our preferred method of receipt – please sign the form first, then scan & e-mail it with all supporting documentation).

By post to: COMMUNITY GRANTS, Economic Rural & Community Development Department, Galway County Council, County Hall, Prospect Hill, Galway, H91 H6KX.

**Closing date for receipt of completed application forms is
4.00 p.m. on Thursday 25th February 2021.**

Office Use Only:

Date Application Received: _____

If eligible, Ref. No. assigned: _____

SECTION 1: APPLICANT DETAILS

Name of Applicant Organisation:		
Address of Applicant Organisation:		
Online details of Applicant Organisation: (Website, Facebook, Twitter, Other Social Media)		
Is your Organisation registered with the PPN?	Yes <input type="checkbox"/> Reg. No. _____	No <input type="checkbox"/>
Is your Group/Organisation non-profit making?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Legal Status of your Group/Organisation:		
If you are registered for tax/VAT, please give your Tax Reference No. and e-tax clearance access no.		
If you are a registered Charity, please give your Charity Registration no.		
Total No. of Committee / Board Members in your Group/Organisation:		
Number of Paid Staff in your Group / Organisation:	Full-Time -	Part-Time -
Number of Volunteers in your Group / Organisation:	Full-Time -	Part-Time -
Contact Names for Correspondence: (Please provide primary and back-up contacts)	1.	2.
Position in Group/Organisation:		
E-mail Addresses for Correspondence:		
Telephone No.'s for Correspondence:		
Which of the municipal districts are you applying to for funding?	Athenry-Oranmore <input type="checkbox"/> Ballinasloe <input type="checkbox"/> Conamara <input type="checkbox"/> Loughrea <input type="checkbox"/> Tuam <input type="checkbox"/> County-wide <input type="checkbox"/>	

Description of any planned event:

Name of Event / Project:	
Date(s) of Event / Project:	
Cost to participant (if any):	
Location of Event / Project (include Eircode):	
Projected Audience Figure or No. of Participants:	
Does your project/event involve people under 18? If yes, please submit your Child Protection Policy.	

SECTION 2(A): DETAILS OF ARTS ACTIVITY

Is your Group/Organisation?	Professional <input type="checkbox"/>	Amateur/Community <input type="checkbox"/>		
Which of the following best describe your art form? Please tick one only.	Traditional <input type="checkbox"/>	Visual Arts <input type="checkbox"/>	Theatre <input type="checkbox"/>	
	Literature <input type="checkbox"/>	Music <input type="checkbox"/>	Dance <input type="checkbox"/>	Film <input type="checkbox"/>
	Other <input type="checkbox"/> _____			

Briefly describe the aims of your Group and your main artistic achievements: (100 words)

Please describe your proposed event/artistic proposal and highlight its key artistic merits (If you are applying for funding to purchase equipment, please confirm how it is directly related to the delivery of your event) (300 words)

How will your event contribute to the objectives of the Arts Act 2003 which are set out in the Guidelines?

Please indicate your: (a) target audience and (b) who will benefit from this event/project? (100 words)

How will this award benefit your groups/organisations artistic development? (100 words)

What measures have you put in place in order to ensure your project proposal complies with public health measures relating to COVID-19?

Name of any Professional Artist involved in your project (please attach CV with contact details)

Do they have a Keeping Safe Certificate from the HSE (applicable if there are young people involved in the event or project)?

Yes

No

Do they have public liability and personal insurance? If not, will the applicant indemnify them for the duration of the project (if applicable)?

Yes

No

SECTION 2(B): DETAILS OF HERITAGE ACTIVITY

What category of heritage is your Group involved in?	Natural <input type="checkbox"/>	Built <input type="checkbox"/>	Cultural <input type="checkbox"/>
Describe your Group's heritage activities and list, in bullet points, your achievements to date:	•		

Please describe your project under the relevant heritage objective below (If you are applying for funding to purchase equipment, please confirm how it is directly related to your project or event):

<p>A. To gather and share knowledge, e.g. funding for surveys, plans or research <input type="checkbox"/></p> <p>What are you researching and how will your research contribute towards the management and protection of your local heritage? How do you plan to engage with the wider community during its implementation?</p> <p>B. To increase awareness, appreciation and participation in heritage activities, e.g. events, publications, Heritage Week activities, etc. <input type="checkbox"/></p> <p>How will your event/publication/activity contribute to the above heritage objective? How will you promote it and who is your target audience? How will you measure its success?</p> <p>C. To manage and protect our heritage, e.g. funding for projects/works and associated equipment <input type="checkbox"/></p> <p>What heritage works are you proposing and how will they protect and conserve your local heritage? How will you maintain the works following completion? When will they be completed?</p>

What measures have you put in place in order to ensure your project proposal complies with public health measures relating to COVID-19?	
-----------------------------------------------------------------------------------------------------------------------------------------	--

SECTION 2(C): DETAILS OF IRISH LANGUAGE PROMOTIONAL ACTIVITY

How many people will participate in your event / project?

Describe your Group's aim/purpose and list, in bullet points, your main achievements to date:

-

Please describe your target group, and what need you have identified which will be met by your Irish Language Promotional Activity:

-

Please describe your proposed event and highlight how it will meet this need (If you are applying for funding to purchase equipment, please confirm how it is directly related to the delivery of your event):

How will your event (a) increase the knowledge of Irish; (b) create opportunities for the use of Irish; or (c) foster positive attitudes towards its use.

How will you sustain the impact of this event on the use of the Irish Language in your area / by your target group?

What measures have you put in place in order to ensure your project proposal complies with public health measures relating to COVID-19?

SECTION 3: FINANCIAL DETAILS

Please breakdown expenditure and income for the project for which you are requesting funding - if you are applying for €500 or more in grant-aid, your estimated costs must be supported by quotations.

Expenditure Item(s):	Amount:	Source(s) of Income:	Amount:
-	€	-	€
-	€	-	€
-	€	-	€
-	€	-	€
-	€	-	€
-	€	-	€
-	€	-	€
Total Expenditure on proposed works/event:	€	Total Income for proposed works/event:	€
Amount of funding applied for under this Scheme:	€		
Amount of Funding on hand per most recent Bank/Credit Union Account Statement (please attach same):	€		

Has your Group / Organisation received any other Council, Agency or Departmental funding or grant-aid over the last year? If Yes, please give details:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Have you raised any funding through local fund-raising events or sponsorship over the last year? If Yes, please give details:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Is this proposal part of a phased development or large-scale plans? If Yes, please give details:	Yes <input type="checkbox"/> No <input type="checkbox"/>

SECTION 4: ACKNOWLEDGEMENT AND DECLARATION

If successful, how will your Group/Organisation acknowledge the financial contribution from Galway County Council?

--

Events **ONLY**: do you agree to comply with the following specific requirements?

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <ul style="list-style-type: none"> - To send a summary of your event & photo to community@galwaycoco.ie for uploading to the Council's Calendar of Events | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| <ul style="list-style-type: none"> - To invite the Cathaoirleach of Galway County Council and/or the Cathaoirleach of the relevant Municipal District to the event. | Yes <input type="checkbox"/> No <input type="checkbox"/> |

On behalf of our Group/Organisation, I confirm that:

1. I have read, understood, and accept the Terms & Conditions applicable to this funding.
2. I certify that all information provided in this application, and all information given in any supporting documentation, is truthful and accurate.
3. I agree to the processing and disclosure of information by Galway County Council and to other third parties if required for fund administration, reporting evaluation and audit purposes, and further consent to the disclosure of this information (name of applicant organisation, amount of grant award, details of project/event funded) by these parties relating to the marketing or promotion of this funding.
4. I confirm that we have adequate and comprehensive insurance cover for our activities, and agree to indemnify Galway County Council.
5. I understand that this is a competitive process and agree to accept the decision of the assessment of my application as final.
6. I confirm that we have all appropriate policies in place:
 - a) Adequate and appropriate insurance cover for our activities
 - b) A Child Protection Policy where our activities involve children / young people under 18
 - c) Other policies relevant to our Group/Organisation: _____

This Declaration must be signed by Chairperson, Secretary or Treasurer, on behalf of the Applicant Group/Organisation:

Name (in block capitals):	
Signed:	
Position in Applicant Organisation:	
Date:	

Assessment Criteria for Arts Act Grants	
Quality	Artistic merit and quality of arts practice demonstrated in proposal
Impact	Extent to which proposal will stimulate public interest in the arts; provide knowledge, appreciation and practice of the arts; and improve the standard of arts in the County.
Capacity	Demonstrated track record, artistic achievements to date, previous drawdown performance.
Sustainability & Development	Financial feasibility and Project Feasibility of the proposal. Benefit of the award to the Group's artistic development.
Collaboration and Inclusion	Level of social inclusion in programming of events, level of participation and involvement by wider community in activities of Group/Organisation.

Assessment Criteria for Heritage Grants	
Quality	Quality of proposal and level of need in local community which it is addressing, and alignment with local and national policies
Impact	Extent to which proposed activities will gather and share knowledge; increase awareness, appreciation and participation in heritage activities; manage and protect our heritage.
Capacity	Demonstrated track record, achievements to date, previous drawdown performance.
Sustainability & Development	Financial feasibility and Project Feasibility of the proposal. Benefit of the award to the sustainable development of the area and promotion of its local heritage.
Collaboration and Inclusion	Extent of social inclusion in programming of events. Level of local community engagement and participation in Heritage Week activities.

Assessment Criteria for Irish Language Promotional Activities Applicants	
Quality	Quality of proposal and level of need in local community which it is addressing, and alignment with local and national policies
Impact	Extent to which proposed activities will increase the knowledge of Irish, create opportunities for the use of Irish, foster positive attitudes towards its use.
Capacity	Demonstrated track record, achievements to date, previous drawdown performance.
Sustainability & Development	Financial feasibility and Project Feasibility of the proposal. Benefit of the award for the development of Irish locally in the area.
Collaboration and Inclusion	Level of social inclusion in programming of events, level of participation and involvement by wider community in activities of Group/Organisation.

<p>Do thuilleadh eolais: Scéimeanna Tacaíochta Pobail, An Rannóg Forbartha Pobail, Tuaithe agus Eacnamaíochta, Comhairle Chontae na Gaillimhe, Áras an Chontae, Cnoc na Radharc, Gaillimh. H91 H6KX</p>	<p>Further information: Community Support Schemes, Economic, Rural and Community Development Department, Galway County Council, County Hall, Prospect Hill, Galway. H91 H6KX</p>	<p>T. (091) 509521 communitysupportscheme@galwaycoco.ie www.gaillimh.ie www.galway.ie</p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------