



Galway County  
**Public  
Participation  
Network**

Líonra Rannpháirtíochta Phoiblí  
Chontae na Gaillimhe

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## Galway County PPN Secretariat Meeting

6<sup>th</sup> April 2022 @ 7pm

*Online via Microsoft Teams*

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**Attendees:** Mary Mullen (RW), Carmel Crowe (SW), Mary McGann (GCC), Dan Dowling, Vincent Lyons, Nicola Johnston, Aodán Mac Donnacha, Tom Madden, Patrick McHugh, Martina Finn, Martin Ward.

**Apologies:** Carmel McGrath, Jarlath P. Canney.

### **AGENDA**

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1. *WELCOMES*
  2. *PPN TRAINING*
  3. *WELL BEING VISION STATEMENT*
  4. *PPN UPDATES*
  5. *FINANCIAL CONTROLS & PPN EXPENDITURE/INCOME RETURNS*
  6. *RITA'S RETIREMENT*
  7. *AOB*
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MEETING ENDED: 7:50pm

NEXT MEETING DATE: 18<sup>th</sup> May 2022 @ 7pm.

## **1. Welcomes**

Mary Mullen welcomed everyone to the meeting. Apologies from Carmel McGrath and Jarlath Canney noted. Quorum was established. Minutes of previous meeting (23<sup>rd</sup> February 2022) proposed by Patrick McHugh, seconded by Aodán Mac Donnacha.

## **2. PPN Training**

Mary Mullen gave the secretariat an update on the March training programme with Carmichael Centre. 4 sessions delivered throughout March. Attendance was small however feedback from participants was very positive. Sign-ups were high & all sign-ups were sent the course materials after the session. Patrick McHugh suggested that timing could have been an issue, agreed that 7pm probably works best for people.

Mary Mullen will share the slides from the training with the Secretariat.

## **3. Wellbeing vision Statement**

Carmel Crowe working on survey questions.

Mary McGann County suggested that a county-wide plan instead of by Municipal District would work better, Mary Mullen agreed that for feeding into LECP a county wide approach may be more suitable. Look at [Monaghan PPN vision](#) for guidance, Mary Mullen to set up a meeting with Monaghan RW to discuss. Should look into hiring a consultant, Mary and Carmel will look into this.

## **4. PPN Updates:**

- Energy Master Plan, worked on by Patrick McHugh, Martina Finn & PPN scheduled submission for end of April.
- Disability Participation Survey going well – over 100 submissions so far. Peter Gohery & Gabe Cronnelly on Connemara FM radio this morning promoting the survey.
- Immigrant Council of Ireland Conference NUIG 12<sup>th</sup> May. Megan Flynn PPN Rep on Community and cultural SPC. Mary McGann has been in touch with Bernie Kelly from Galway County libraries and Megan Flynn to organise Africa Day in Libraries on May 25<sup>th</sup> or May 28<sup>th</sup>. Small bit of funding available.
- PPN Annual Report 2021 to be submitted to Dept by 16<sup>th</sup> May 2022. Working on this currently.
- Dates for Plenary – end of May/ early June & November ? to tie in with wellbeing vision – consultation and launch

## **5. Financial Controls & PPN Expenditure/ income return 2021**

Mary McGann shared and discussed the financial controls doc, what expenditure is allowed for the PPN. PPN Income and Expenditure Report circulated to secretariat via email prior to meeting. Mary McGann completed the report and has been sent off to Dept. Mary Mullen and Vincent thanked Mary McGann for all her work on report. Mary McGann stated that as the PPN could be subject to an audit we must ensure expenses are put through Agresso under correct year and codes.

## **6. Rita's Retirement**

PPN administrator Rita Cunnane will retire on 20<sup>th</sup> May 2022. Over 25 years on RSS, Tuam/ Ballinasloe support for community forum before being moved to PPN. Her work for the community and voluntary sector throughout the years is highly appreciated and she will be missed by the PPN as a whole. Plans for her retirement, to honour her contribution to the PPN over the years. Vincent to look into Liam Butler sculptures as a gift. Mary Mullen to get card & flowers.

## **7. AOB**

Vincent has been informed by Enda Ó Conghaile PPN rep for FLAG that funding has been announced by the Dept.

Mary mentioned funding community centre investment fund which has recently been announced – awaiting forms. Applications will be made directly to the Dept. Grants available from €10,000 – €300,000. Awaiting more information.

Patrick Mc Hugh has accessed funding through the Climate Action Fund – Training on retrofitting and energy saving measures for 10 community centres. Will send on more information on this.

All agreed this was an excellent opportunity for community centres.

Vincent thanked everyone for coming and thanked PPN and Mary McGann.