
Galway County PPN Secretariat meeting

23rd February 2022 @ 7pm

Online via Microsoft Teams

Attendees: Mary Mullen (RW), Carmel Crowe (SW), Vincent Lyons, Nicola Johnston, Aodán Mac Donnacha, Jarlath P. Canney, Tom Madden, Carmel McGrath, Patrick McHugh, Martina Finn, Martin Ward, Nives Stack.

Apologies: Mary McGann (GCC).

Agenda:

1. *Welcomes*
2. *Proposal of minutes*
3. *PPN Updates*
4. *Approval for x2 PPN reps*
5. *Vulnerable adults policy*
6. *Financial controls Doc*
7. *Community Well Being Vision Statement update*
8. *AOB*

Mary Mullen welcomed everyone to the meeting. Quorum was established and meeting began.

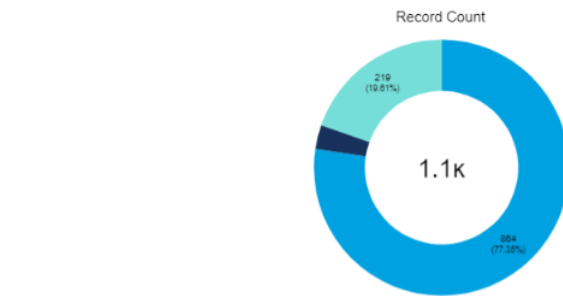
Minutes of previous meeting held on 12th January 2022 proposed by Jarlath P. Canney, seconded by Martina Finn.

PPN UPDATES

- PPN Members

Mary Mullen shared her screen to give the secretariat an update of member groups registered.

Groups by Pillar



Group Pillar ● Community ● Environment ● Social Inclusion

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Groups by Municipal District



Municipal District
● Conamara
● Ballinasloe
● Loughrea
● Tuam
● Athenry-Cranmore
● County

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Emails Sent by Galway County PPN
In the Current Year so far



Email Template Name
● Weekly_Digest_Thursday_10th_February
● Weekly_Digest_Friday_7th_January_2022
● Weekly_Digest_Friday_4th_February
● Weekly_Digest_Friday_28th_January_2022
● Weekly_Digest_Friday_21st_January_2022
● Weekly_Digest_Friday_14th_January_2022
● Weekly_Digest_18th_February
● Reminder_CAF_Funding_Webinar
● PPN_Training_for_community_groups
● Notice_of_Material_alterations_to_the_Draft_
● January_PPN_newsletter_out_now

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➤ HIA Webinar

The health insurance authority of Ireland held a webinar for PPN members discussing private health insurance options. The webinar was recorded and is available to [view here](#).

➤ Training

The PPN has teamed up with the Carmichael Centre for community group training which will run throughout March. The training schedule is as follows;

- ❖ 8th March 10am-1pm - Introduction to Strategic Planning – Jillian van Turnhout
- ❖ 15th March 10am-12pm - New Options for Funding – Liam Scollan
- ❖ 22nd March 6-8pm - Financial Oversight for Board Members – Andrea Shupinski
- ❖ 29th March 6-8pm - Building Community Support – Fiona Barry

PPN in partnership with Galway County Council's Heritage Office will be hosting the Tribes Beekeeping training, 6 week in person course taking place in Kilcornan. The PPN has filled all 10 available spots.

➤ Updates to handbook

DRCD has made updates to section 3 of the PPN Handbook in relation to attendance at Plenary meetings.

APPROVAL OF PPN REPS FOR CLIMATE CHANGE & BIODIVERSITY SPC.

Pat O’Hora and Mairsil Claffey have resigned their roles as PPN reps on this SPC. Invitation for nominations was sent out to PPN C&V and Environmental Pillar. Two nominations were received for the role, Peter Butler and Margaret Sheehan. Both are Environmental pillar, however, the secretariat agreed that as these were the only nominations received and both very strong candidates the secretariat is happy to deem them both elected.

Jarlath Canney proposed, Martina Finn seconded. Mary Mullen to organise Zoom meeting to introduce both reps to the role.

VULNERABLE ADULTS POLICY

Circulated to secretariat prior to meeting.

Nicola Johnston proposed, Jarlath Canney seconded, document approved by Secretariat.

To be approved formally at plenary. Vincent will look at policies, constitutions etc and look at making updates to these documents where necessary.

Patrick McHugh suggested including a list of resources/ member groups within the county for vulnerable adults. Listed by Municipal District. This could be helpful for groups and promote social inclusion for all members of the community. Secretariat agreed.

Vincent Lyons will put the list together using PPN database.

FINANCIAL CONTROLS DOCUMENT

Circulated to secretariat prior to meeting.

Secretariat discussed document. Approval received from secretariat, Jarlath Canney proposed, seconded by Nicola Johnston.

Vincent discussed the maternity leave not funded by Dept and how this can pose an issue for PPN’s hosted by private organisations.

Proposing we need €2000.00 in the secretariat account for various expenditures proposed by Aodán, seconded by Jarlath. Vincent will put together a list of expenses for approval.

COMMUNITY WELL BEING VISION STATEMENT UPDATE

Mary and Carmel are currently working on this – aim to get survey out ahead of plenary and introduce MD consultations at the Plenary.

AOB

Vincent informed the group that PPN Administrator Rita Cunnane will be retiring this year. Rita's service to the PPN over the years was highly praised by the group.

Meeting ended: 7:45pm

Next meeting date: April 6th @ 7pm 2022 @ 7pm [ONLINE via Teams]