

Local Enhancement Programme 2024 Guidelines



An Roinn Forbartha
Tuaithe agus Pobail
Department of Rural and
Community Development



Ár dTodhchaí
Tuaithe
Our Rural
Future



Rialtas na hÉireann
Government of Ireland

PLEASE READ THE FOLLOWING GUIDELINES CAREFULLY BEFORE COMPLETING THE APPLICATION FORM.

1. Introduction

The **Local Enhancement Programme (LEP)** provides funding to support community groups across Ireland. The **LEP** is funded by the Department of Rural and Community Development (*the Department*) and administered by the Local Community Development Committees (LCDCs) in each Local Authority area.

The Department provides funding to each Local Authority (LA) area and the LCDCs then administer this funding locally to ensure funding is targeted appropriately towards addressing disadvantage in the areas that need it most. It is important to note that other agencies and departments also invest in disadvantaged areas¹. The **LEP** will operate in a complementary manner to add value to other front-line schemes and programmes being operated in communities.

The Local Enhancement Programme will support groups, particularly in disadvantaged areas to carry out necessary repairs and small capital works/improvements to their facilities, and/or to purchase equipment for community use.

This funding will help communities, community groups and committees, allowing them to continue to provide valuable services to the people in their area, and in the process strengthen the bonds that tie communities together.

The Department has recommended that LCDCs ring-fence 30% funding to provide small capital grants of €1,000 or less. Ring-fencing funding at this level will allow a larger volume of those with limited resources to receive some funding. The programme can also fund or partially fund larger scale projects to address disadvantage.

2. Who is eligible to apply?

Any not-for-profit community or voluntary group can apply.

Commercial organisations and individuals are not eligible for funding.

¹ For example, the Department of Education and Skills in DEIS schools and community liaison officers, HSE in community care services, DSP in Intreo and through the Local Employment Service etc. This Department of Rural and Community Development also operates the SICAP (Social Inclusion and Community Activation Programme) to assist individuals and groups from disadvantaged communities.

3. What projects are eligible for funding?

3a. What costs are eligible for funding?

The following provides a non-exhaustive list of **projects** that could receive capital funding under the programme:

- Development/renovation of community centres
- Accessibility improvements
- Community amenities
- Development of youth clubs or facilities
- Development of sports/recreation facilities
- Improvements to town parks and common areas and spaces
- CCTV equipment
- Public realm improvements
- Streetscaping
- Development of play/recreation spaces
- Improving energy efficiency of community facilities to reduce ongoing costs
- Purchase of equipment
- Purchase of laptops, tablets
- Maintenance of premises, including painting and repairs
- Capital work to increase biodiversity, or to reduce the carbon footprint of a facility
- Cleaning

The scheme is designed to ensure local priorities are identified and met, to improve and enhance community facilities for all.

Target groups

This funding is targeted towards supporting communities that are impacted by disadvantage as identified in the LECF – please see the LECF priorities on the application form.

3b. What is not eligible for funding?

The following expenditure is not eligible for funding:

- Any project not in keeping with the ethos of the Programme
- Employment costs
- Legal fees
- Project management fees
- Purchase of lands or buildings
- Feasibility studies
- Private or commercial operations
- Costs which are being paid for by another funder or department
- Utility Bills
- General operating costs

4. Requirements of the Programme

The following conditions apply to all projects. Depending on the nature of your project (and the group applying), there may be further requirements that must be met. The LCDC/LA will discuss this with you if your application is successful.

Tax Requirements

- The applicant group/organisation does not have to be registered for tax purposes.
- Any applicant group/organisation that is registered for tax purposes must be tax compliant. In line with revised tax clearance procedures, which came into effect in January 2016, the Tax

Clearance Access Number and Tax Reference number must be submitted for verification purposes.

Statutory Consents - Applicants must ensure that all necessary statutory permissions or consents have been obtained before any works commence. This includes but is not confined to planning permission.

Insurance - Written evidence of a valid insurance policy may be requested by the LCDC.

Acknowledgment of funding - Due to the value of some of these grants, it would not be cost-effective to require signage acknowledging the Department, Local Authority or LCDC. Other suitable acknowledgements will suffice e.g., on a group/organisation's website or social media platforms. Where signage is developed it must acknowledge the contribution of the Department of Rural and Community Development.

Match-funding - this is **not** a requirement under this programme.

Quotations - The Council encourages applicants to '**SHOP LOCAL** where possible as collectively, this can make a big difference to the local economy.

- | |
|--|
| <ul style="list-style-type: none">• Expenditure Items up to €3,000: 1 estimate/quote supplied by e-mail, from catalogue, etc.• Items/Works over €3,000: 3 written estimates/quotes from different independent suppliers |
|--|

5. Selection Criteria

Applications will be evaluated by the LCDC to ensure eligibility and that they are targeted at addressing disadvantage as identified in its LECF. Projects must be in keeping with the ethos of the programme, which is to provide funding to communities across Ireland to enhance facilities in disadvantaged areas.

Projects may also be judged having regard to how they:

- support local groups and clubs, which serve their communities;
- increase the number people that can be supported by the group, including through accessibility improvements, new community integration measures or safety improvements;
- invest to increase or extend the use of the facility, for example, to voluntary and community groups;
- reduce the annual running cost of a facility;
- have a positive impact on the environment, for example, a reduction in energy consumption;
- demonstrate collaboration with the local authority or other relevant bodies in the catchment area;
- support the creation of a sense of place within the community including through the enhancement of the built environment;
- address health and safety issues; and/or,
- invest in technology which will be accessed by individuals and communities that are impacted by disadvantage .

Projects may also be judged having regard to additional criteria deemed appropriate by the LCDC which demonstrate the added value of the project or element of a project in suitably addressing the programme's aims in each Local Authority administrative area.

6. Corporate Governance

6a. Monitoring:

Grantees will be required to comply with the highest standard of transparency and accountability as documented in Department of Public Expenditure and Reform Circular 13/2014 - Management of and Accountability for Grants from Exchequer Funds <http://circulars.gov.ie/pdf/circular/per/2014/13.pdf>

The overall principle is that there should be transparency and accountability in the management of public funds, in line with economy, efficiency and effectiveness. The circular outlines, for example, that grant recipients should not dispose of publically funded assets without prior approval.

6b. The Code of Governance for Community and Voluntary organisations

The Department is encouraging funded bodies to adopt the Governance Code, a Code of Practice for Good Governance of Community, Voluntary and Charitable Organisations, which will assist in achieving excellence in all areas of their work. The Governance Code asks organisations to agree to operate to key principles in order to run their organisation more effectively in areas such as leadership, transparency and accountability and behaving with integrity. Further information on the Code is available at www.governancecode.ie

7. Approval Procedures

All applications for funding under this programme received by each LCDC will be reviewed and assessed to ensure consistency with the relevant Local Economic and Community Plan (LECP).

In deciding the final allocations of funding to projects, the LCDC may take account of a number of factors including geographical balance and the desirability to fund a variety of different projects and the relative disadvantage of the area where the facility is located (or will serve)².

Following the decision, each approved project, subject to the completion of legal formalities and other requirements, will receive an offer in principle of grant-aid. This will be subject to compliance with the relevant conditions and subject to the satisfactory acceptance by the applicant of that offer.

The right is reserved to reassign the funds offered to another approved project if all requirements are not met within a reasonable period. This is a matter for the LCDC in question, who must inform the Department of their intention to do so.

The Department and/or the Local Authority reserve the right to carry out an audit of expenditure or conduct inspections from time to time.

² This may include cross-referencing the location of the facility/group (or the area it serves) with the Pobal Hasse deprivation index which is available on www.pobal.ie.

Please Note:

Requests for assistance usually exceed the funds available and it is important therefore that the process of evaluation is rigorous. The purpose of this process is to ensure that the best projects, taking all factors into account, emerge and receive support. It is Departmental policy to ensure that every application is treated fairly and impartially.

Offers of funding may be for a lesser amount than that sought by the applicant. Applicants should be aware that the Programme may be oversubscribed. Therefore, in such circumstances, all applications fulfilling the conditions may not be successful or may be for a lesser amount.

The LCDC in evaluating proposals received may seek advice and consult with other agencies and may disclose information on projects under consideration to those experts and agencies.

8. General

The information provided in this document is intended to give applicants an understanding of the process by which applications for funding are assessed and approved and does not purport to be a legal interpretation.

Freedom of Information Act 2014

Under the Freedom of Information Act 2014, details contained in applications and supporting documents may, on request, be released to third parties. If there is information contained in your application which is sensitive or confidential in nature, please identify it and provide an explanation as to why it should not be disclosed. If a request to release sensitive information under the legislation is received, you will be consulted before a decision is made whether or not to release the information. However, in the absence of the identification of particular information as sensitive, it could be disclosed without any consultation with you.

Site Visits

The Department, Local Authority, the LCDC, or agents acting on their behalf may carry out unannounced site visits to verify compliance with Programme terms and conditions.

Further information

The LCDC reserves the right to request further information from you in order to assess your application if so required.

Usage of information

The information provided on the form will be utilised for the purposes of evaluating and administering the grant process, and to facilitate audits and any site visits. When evaluating the applications received the LCDC may seek advice and consult with other agencies, and may disclose information on projects under consideration to those experts and agencies.

Other

- Under the programme it is intended that 30% of the funding that is allocated to each Local Authority area will be ring-fenced for grants of €1,000 or less.
- Applicant groups shall self-certify that they do not have the funding to undertake the works without the grant aid, or alternatively that with the grant they will now undertake a larger project which they otherwise would not be able to afford.

- If the funding application is for one element of a project, applicants will be required to provide documentary evidence of the availability of the balance of funding for that particular element of that project.
- Applicants should be aware that an equity/fairness approach will be taken by the LCDC to ensure an even distribution of funding.
- The Programme is 100% exchequer funded. Applicants are free to leverage other funding/match funding for projects although that is not a requirement of this new programme. It is the responsibility of the grant applicant to ensure that using this Programme to co-fund a project does not contradict the rules of the other scheme/programme. Please ensure you consult with the administrators or body responsible for any other funding scheme or programme in this regard.
- VAT will only be paid where it is included in the application amount. No further requests for VAT payments or repayments will be accepted.

9. How to Apply

Application Form

The application form is detailed and is designed to ensure that it has the necessary information to evaluate each proposal accurately and fairly. **Please ensure that you complete this application form in full and that any documentation in support of your application is submitted with your application.** Only projects that meet the criteria outlined above will be considered eligible.

PLEASE NOTE THAT INCOMPLETE APPLICATIONS OR LATE APPLICATIONS WILL NOT BE CONSIDERED.

Submission of false or misleading information at any stage is treated very seriously. Any organisation that does not comply with the terms and conditions of the Programme may be subject to inspection, have their grant withdrawn, be required to repay all or part of a grant and/or be barred from making applications for a period of time. All serious breaches of the terms and conditions of the Programme will be notified to An Garda Síochána.

**Closing date for receipt of completed application forms is
Tuesday 27th February 2024.**

**You must be able to carry out the capital project or purchase
equipment, and submit your drawdown application,
no later than 31st October 2024.**

An Clár Feabhsúcháin Áitiúil 2024 Treoirlínte



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LÉIGH NA TREOIRLÍNTE SEO A LEANAS GO CÚRAMACH, SULA GCOMHLÁNAÍONN TÚ AN FHOIRM IARRATAIS.

1. Réamhrá

Soláthraíonn an **Clár Feabhsúcháin Áitiúil (LEP)** maoiniú chun tacú le grúpaí pobail ar fud na hÉireann. Tá an **LEP** maoinithe ag an Roinn Forbartha Tuaithe agus Pobail (*an Roinn*) agus á riar ag na Coistí Forbartha Pobail Áitiúil (LCDC) i ngach ceantar Údaráis Áitiúil.

Cuireann an Roinn maoiniú ar fáil do gach ceantar Údaráis Áitiúil (LA) agus ansin riarann na LCDC an maoiniú seo go háitiúil lena chinntiú go ndírítear maoiniú go cuí ar aghaidh a thabhairt ar mhíbhuntáiste sna ceantair is mó a bhfuil sé de dhíth orthu. Tá sé tábhachtach a thabhairt faoi deara go ndéanann gníomhaireachtaí agus ranna eile infheistíocht freisin i gceantair faoi mhíbhuntáiste³. Feidhmeoidh an **LEP** ar bhealach comhlántach chun luach a chur le scéimeanna agus cláir túslíne eile atá á n-oibriú i bpobail.

Tacóidh an Clár Feabhsúcháin Áitiúil le grúpaí, go háirithe i gceantair faoi mhíbhuntáiste, chun deisiúcháin agus feabhsúcháin riachtanacha a dhéanamh ar a n-áiseanna, agus/nó chun trealamh a cheannach le haghaidh úsáid an phobail.

Cabhróidh an maoiniú seo le pobail, le grúpaí pobail agus le coistí, ag ligean dóibh leanúint ar aghaidh ag cur seirbhísí luachmhara ar fáil do na daoine ina gceantar, agus sa phróiseas neartú na naisc a cheanglaíonn pobail le chéile.

Tá sé molta ag an Roinn go ndéanfadh na LCDCs maoiniú 30% a imfhálú chun deontais bheaga chaipitil de €1,000 nó níos lú a sholáthar. Ceadóidh maoiniú imfhálaithe ag an leibhéal seo do líon níos mó díobh siúd a bhfuil acmhainní teoranta acu roinnt maoinithe a fháil. Is féidir leis an gclár freisin tionscadail ar scála níos mó a mhaoiniú nó a mhaoiniú go páirteach chun aghaidh a thabhairt ar mhíbhuntáiste.

2. Cé atá incháilithe le hiarratas a dhéanamh?

Is féidir le haon ghrúpa pobail nó deonach neamhbhrabúis iarratas a dhéanamh.

Níl eagraíochtaí tráchtála agus daoine aonair incháilithe do mhaoiniú.

³ Mar shampla, an Roinn Oideachais agus Scileanna i scoileanna DEIS agus oifigigh idirchaidrimh pobail, FSS i seirbhísí cúram pobail, RCS in Intreo agus tríd an tSeirbhís Fostaíochta Áitiúil srl. Feidhmíonn an Roinn Forbartha Tuaithe agus Pobail seo freisin an SICAP (Clár um Chuimsiú Sóisialta agus Gníomhachtú Pobail chun cabhrú le daoine aonair agus grúpaí ó phobail faoi mhíbhuntáiste.

3. Cé na tionscadail atá incháilithe do mhaoiniú?

3a. Cad iad na tionscadail atá incháilithe le haghaidh maoinithe?

Soláthraíonn an méid seo a leanas liosta neamh-uileghabhálach de **thionscadail** a d'fhéadfadh maoiniú caipitil a fháil faoin gclár:

- Forbairt/athchóiriú ar ionaid phobail
- Feabhsuithe inrochtaineachta
- Áiseanna pobail
- Forbairt clubanna nó áiseanna óige
- Forbairt áiseanna spóirt/áineasa
- Feabhsuithe ar pháirceanna baile agus ar limistéir agus spásanna comónta
- Trealamh CCTV
- Feabhsuithe ar an bhfearann poiblí
- Sráid-dhreachú
- Forbairt spásanna súgartha/áineasa
- Éifeachtúlacht fuinnimh áiseanna pobail a fheabhsú chun costais leanúnacha a laghdú
- Ceannach trealaimh
- Ceannach ríomhairí glúine, táibléad
- Cothabháil áitribh, lena n-áirítear péinteáil agus deisiúcháin
- Obair chaipitiúil chun bithéagsúlacht a mhéadú, nó chun lorg carbóin saoraíde a laghdú
- Ag Glanadh

Tá an scéim deartha lena chinntiú go n-aithnítear agus go gcomhlíontar tosaíochtaí áitiúla, chun áiseanna pobail a fheabhsú agus a fheabhsú do chách.

Spriocghrúpaí

Tá an maoiniú seo dírithe ar thacú le pobail a bhfuil tionchar ag míbhuntáiste orthu mar a shaináithnítear sa LECP – féach le do thoil na réimse tosaíochta LECP ar an bhfoirm iarratais.

3b. Cad nach bhfuil incháilithe do mhaoiniú?

Níl an caiteachas seo a leanas incháilithe do mhaoiniú:

- Tionscadal ar bith nach dtagann le héiteas an Chláir
- Costais fostaíochta
- Táillí dlí
- Táillí bainistíochta tionscadail
- Tailte nó foirgnimh a cheannach
- Staidéir féidearthachta
- Oibríochtaí príobháideacha nó tráchtála
- Costais atá á n-íoc ag maoinitheoir nó roinn eile
- Billí Fóntas
- Costais oibriúcháin ghinearálta

4. Riachtanais an Chláir

Baineann na coinníollacha seo a leanas le gach tionscadal. Ag brath ar nádúr do thionscadail (agus ar an ngrúpa a dhéanann iarratas), d'fhéadfadh go mbeadh riachtanais bhreise ann nach mór a chomhlíonadh. Pléifidh an LCDC/LA é seo leat, má éiríonn le d'iarratas.

Ceanglais Chánach

- Ní gá don ghrúpa/eagraíocht iarrthóra a bheith cláraithe chun críocha cánach.
- Caithfidh aon ghrúpa/eagraíocht iarrthóra atá cláraithe chun críocha cánach a bheith comhlíontach ó thaobh cánach de. I gcomhréir le nósanna imeachta imréitigh cánach athbhreithnithe, a tháinig i bhfeidhm i mí Eanáir 2016, ní mór an Uimhir Rochtana Imréitigh Cánach agus an Uimhir Thagartha Cánach a chur isteach chun críocha fíoraithe.

Ceadanna Reachtúla - Ní mór d'iaratasóirí a chinntiú go bhfuil gach cead reachtúil nó toilithe faighte sula gcuirtear tús le haon oibreacha. Áirítear leis seo cead pleanála ach níl sé teoranta dó.

Árachas - Féadfaidh an LCDC fianaise scríofa ar pholasaí árachais bailí a iarraidh.

Admháil ar mhaoiniú - Mar gheall ar luach cuid de na deontais seo, ní bheadh sé cost-éifeachtúil comharthaí a éileamh a thabharfadh aitheantas don Roinn, don Údarás Áitiúil nó don LCDC. Is leor admhálacha oiriúnacha eile m.sh. ar shuíomh gréasáin grúpa/eagraíochta nó ar ardáin meán sóisialta. Nuair a dhéantar forbairt ar chomharthaíocht ní mór dó ranníocaíocht na Roinne Forbartha Tuaithe agus Pobail a admháil.

Maoiniú meaitseála - ní ceanglas é seo faoin gclár seo.

Meastachán - Iarrann an Chomhairle ar iaratasóirí '**ÁBHAR A CHEANNACH GO HÁITIÚIL**' nuair is féidir mar le chéile, is féidir leis seo difríocht mhór a dhéanamh don gheilleagar áitiúil.

- Míreanna Caitheachais suas le €3,000: meastachán/luachan arna soláthar trí ríomhphost, ó catalóg, msh.
- Earraí nó Oibreacha ós cionn €3,000: 3 mheastachán/luachan ó sholáthraithe neamhspléacha éagsúla

5. Critéir Roghnúcháin:

Déanfaidh an LCDC iarratais a mheas chun incháilitheacht a chinntiú agus go ndíreofar orthu aghaidh a thabhairt ar mhíbhuntáiste mar a shainnítear ina LECP. Caithfidh tionscadail a bheith ag teacht le héiteas an chláir, is é sin maoiniú a sholáthar do phobail ar fud na hÉireann chun áiseanna i gceantair faoi mhíbhuntáiste a fheabhsú.

Is féidir tionscadail a mheas freisin agus aird á tabhairt ar an gcaoi a ndéanann siad:

- tacú le grúpaí agus le clubanna áitiúla, a fhreastalaíonn ar a bpobail;
- líon na ndaoine ar féidir leis an ngrúpa tacú leo a mhéadú, lena n-áirítear trí fheabhsuithe inrochtaineachta, bearta nua um chomhtháthú pobail nó feabhsuithe sábháilteachta;
- infheistíocht a dhéanamh chun úsáid na saoráide a mhéadú nó a leathnú, mar shampla, chuig grúpaí deonacha agus pobail;
- costas reatha na háise a laghdú;
- tionchar dearfach a bheith acu ar an gcomhshaol, mar shampla, laghdú ar ídiú fuinnimh;
- comhoibriú a léiriú leis an údarás áitiúil nó le comhlachtaí ábhartha eile sa cheantar;
- tacú le hómós áite a chruthú laistigh den phobal lena n-áirítear tríd an timpeallacht thógtha a fheabhsú;
- aghaidh a thabhairt ar shaincheisteanna sláinte agus sábháilteachta; agus/nó,
- infheistíocht a dhéanamh i dteicneolaíocht a mbeidh rochtain ag daoine aonair agus ag pobail a bhfuil tionchar ag míbhuntáiste orthu.

Is féidir tionscadail a mheas freisin ag féachaint do chritéir bhreise a mheasann an CFPÁ a bheith cuí a thaispeánann luach breise an tionscadail nó eilimint an tionscadail chun aghaidh a thabhairt go hoiriúnach ar aidhmeanna an chláir i ngach limistéar riaracháin Údarás Áitiúil.

6. Rialachas Corparáideach

6a. Monatóireacht:

Ceanglófar ar dheonaithe cloí leis an gcaighdeán is airde trédhearcachta agus cuntasachta mar atá doiciméadaithe i gCiorclán 13/2014 na Roinne Caiteachais Phoiblí agus Athchóirithe - Bainistíocht agus Cuntasacht Deontais ó Chistí Státhiste <http://circulars.gov.ie/pdf/circular/per/2014/13.pdf>

Is é an prionsabal foriomlán ná gur cheart go mbeadh trédhearcacht agus cuntasacht i mbainistiú cistí poiblí, i gcomhréir le barainneacht, éifeachtúlacht agus éifeachtacht. Leagtar amach sa chiorclán, mar shampla, nár cheart d'fhaighteoirí deontais sócmhainní a mhaoinítear go poiblí a dhiúscairt gan cead a fháil roimh ré.

6b. An Cód Rialachais d'Eagraíochtaí Pobail agus Deonacha

Tá an Roinn ag spreagadh comhlachtaí maoinithe chun glacadh leis an gCód Rialachais, Cód Cleachtais um Dhea-Rialachas Eagraíochtaí Pobail, Deonacha agus Carthanúla, a chuideoidh le sármhaitheas a bhaint amach i ngach réimse dá gcuid oibre. Iarrann an Cód Rialachais ar eagraíochtaí aontú le feidhmiú de réir príomhphrionsabail chun a n-eagraíocht a rith ar bhealach níos éifeachtaí i réimsí mar cheannaireacht, trédhearcacht agus cuntasacht agus iompar le hionracas. Tá tuilleadh faisnéise faoin gCód ar fáil ag www.governancecode.ie

7. Nósanna Imeachta Ceadaithe

Déanfar athbhreithniú agus measúnú ar gach iarratas ar mhaoiniú faoin gclár seo a fhaigheann gach LCDC chun comhsheasmhacht a chinntiú leis an bPlean Áitiúil Eacnamaíoch agus Pobail (LECP).

Agus na leithdháiltí deiridh maoinithe do thionscadail á gcinneadh, féadfaidh an LCDC roinnt fachtóirí a chur san áireamh lena n-áirítear cothromaíocht gheografach agus a inmhianaithe atá sé tionscadail éagsúla a mhaoiniú agus míbhuntáiste coibhneasta an limistéir ina bhfuil an tsaoráid suite (nó a mbeidh sé ag freastal air)⁴.

Tar éis an chinnidh, gheobhaidh gach tionscadal ceadaithe, faoi réir fhoirmiúlachtaí dlíthiúla agus ceanglais eile a bheith críochnaithe, tairiscint i bprionsabal ar chúnamh deontais. Beidh sé seo faoi réir na gcoinníollacha ábhartha a chomhlíonadh agus faoi réir glacadh sásúil leis an tairiscint sin ag an iarratasóir.

Coimeádtar an ceart na cistí a thairgtear do thionscadal ceadaithe eile a athshannadh mura gcomhlíontar na ceanglais uile laistigh de thréimhse réasúnta. Is ceist é seo don LCDC atá i gceist, a chaithfidh an Roinn a chur in iúl don Roinn go bhfuil sé ar intinn acu é sin a dhéanamh.

Coimeádann an Roinn agus/nó an tÚdarás Áitiúil an ceart chun iniúchadh a dhéanamh ar chaiteachas nó iniúchtaí a dhéanamh ó am go chéile.

⁴ D'fhéadfadh go n-áireofaí anseo crostagairtí do shuíomh na háise/grúpaí (nó an limistéar ar a bhfreastalaíonn sé) le hinnéacs díothachta Pobal Hasse atá ar fáil ar www.pobal.ie.

Tabhair faoi deara:

Is gnách go sáraíonn iarratais ar chúnamh na cistí atá ar fáil agus tá sé tábhachtach mar sin go mbeadh an próiseas meastóireachta dian. Is é cuspóir an phróisis seo a chinntiú go dtiocfaidh na tionscadail is fearr chun cinn agus go bhfaighidh siad tacaíocht, agus na fachtóirí uile á gcur san áireamh. Is é beartas na Roinne a chinntiú go gcaitear go cothrom agus go neamhchlaonta le gach iarratas.

Féadfaidh tairiscintí maoinithe a bheith ar feadh méid níos lú ná an méid atá á lorg ag an iarratasóir. Ba chóir go mbeadh a fhios ag iarratasóirí go bhféadfadh go mbeadh ró-shuibscríobh ar an gClár. Dá bhrí sin, i gcúinsí den sórt sin, d'fhéadfadh sé nach n-éireoidh le gach iarratas a chomhlíonfaidh na coinníollacha nó d'fhéadfadh sé a bheith ar feadh méid níos lú.

Féadfaidh an LCDC agus é ag measúnú moltaí a fhaightear comhairle a lorg agus dul i gcomhairle le gníomhaireachtaí eile, agus féadfaidh sé faisnéis ar thionscadail atá á meas a nochtadh do na saineolaithe agus na gníomhaireachtaí sin.

8. Ginearálta

Tá sé mar aidhm ag an bhfaisnéis a thugtar sa doiciméad seo tuiscint a thabhairt d'iarratasóirí ar an bpróiseas trína ndéantar iarratais ar mhaoiniú a mheas agus a fhaomhadh agus ní airbheartaíonn sé gur léirmhíniú dlíthiúil é.

An tAcht um Shaoráil Faisnéise, 2014

Faoin Acht um Shaoráil Faisnéise 2014, féadfar sonraí atá in iarratais agus i ndoiciméid tacaíochta a scaoileadh, ar iarratas, chuig tríú páirtithe. Má tá faisnéis i d'iarratas atá íogair nó rúnda ó thaobh nádúr, sonraigh le do thoil é agus tabhair míniú ar an bhfáth nár cheart é a nochtadh. Má fhaightear iarratas ar fhaisnéis íogair a scaoileadh faoin reachtaíocht, rachfar i gcomhairle leat sula ndéanfar cinneadh cibé an scaoilfear nó nach scaoilfear an fhaisnéis. Mar sin féin, in éagmais faisnéis ar leith a shainaithint mar fhaisnéis íogair, d'fhéadfaí í a nochtadh gan dul i gcomhairle leat.

Cuairteanna Suímh

Féadfaidh an Roinn, an tÚdarás Áitiúil, an LCDC, nó gníomhairí a ghníomhaíonn ar a son cuairteanna láithreáin gan réamhfógra a dhéanamh chun comhlíonadh théarmaí agus choinníollacha an Chláir a fhíorú.

Is féidir tuilleadh faisnéise a iarraidh

Coimeádann an LCDC an ceart chun tuilleadh faisnéise a iarraidh uait chun d'iarratas a mheasúnú más gá.

Úsáid faisnéise

Úsáidfear an t-eolas a chuirtear ar fáil ar an bhfoirm chun críocha an próiseas deontais a mheas agus a riar, agus chun iniúchtaí agus aon chuairteanna ar an láthair a éascú. Nuair a bhíonn na hiarratais a fhaightear á meas féadfaidh an CFPÁ comhairle a lorg agus dul i gcomhairle le gníomhaireachtaí eile, agus féadfaidh sé faisnéis ar thionscadail atá á mbreithniú a nochtadh do na saineolaithe agus gníomhaireachtaí sin.

Eile

- Faoin gclár tá sé i gceist go mbeidh 30% den mhaoiniú a leithdháiltear ar gach ceantar Údaráis Áitiúil imfhálaithe do dheontais de €1,000 nó níos lú.

- Deimhneoidh grúpaí is iarrthóirí iad féin nach bhfuil an maoiniú acu chun na costais a dhéanamh, gan an cúnamh deontais, nó mar mhalairt air sin, leis an deontas, go dtabharfaidh siad faoi thionscadal níos mó anois nach mbeadh siad in ann a íoc murach é.
- Más le haghaidh eilimint amháin, nó cuid de thionscadal, atá san iarratas ar mhaoiniú, beidh ar iarratasóirí fianaise dhoiciméadach a sholáthar maidir le hinfhaighteacht iarmhéid an mhaoinithe don ghné áirithe sin den tionscadal sin.
- Níl aon teorainn le líon na n-iarratas ar thionscadail éagsúla ó aon eagraíocht. Ba chóir go mbeadh a fhios ag iarratasóirí, áfach, go nglacfaidh an LCDC cur chuige cothromais/cothroime chun dáileadh cothrom maoinithe a chinntiú.
- Tá an Clár maoinithe 100% ón státchiste. Tá cead ag iarratasóirí maoiniú eile/maoiniú meaitseála a ghairíl le haghaidh tionscadal cé nach bhfuil sé sin riachtanach don chlár seo.
- Tá an t-iarratasóir ar dheontas freagrach as a chinntiú nach dtagann úsáid an Chláir seo chun tionscadal a chomh-mhaoiniú salach ar rialacha na scéime/cláir eile. Cinntigh le do thoil go dtéann tú i gcomhairle leis na riarthóirí nó an comhlacht atá freagrach as aon scéim nó clár maoinithe eile maidir leis seo.
- Ní íocfar CBL ach amháin sa chás go bhfuil sé san áireamh i méid an iarratais. Ní ghlacfar le hiarratais bhreise ar íocaíochtaí nó aisíocaíochtaí CBL.

9. Chun iarratas a Dhéanamh

Foirm Iarratais

Tá an fhoirm iarratais mionsonraithe agus deartha chun a chinntiú go bhfuil an t-eolas riachtanach ann chun gach togra a mheas go cruinn agus go cothrom. **Cinntigh le do thoil go gcomhlánaíonn tú an fhoirm iarratais seo ina hiomláine agus go gcuirtear aon doiciméadú a thacaíonn le d'iarratas isteach le d'iarratas.** Ní mheasfar ach na tionscadail a chomhlíonann na critéir thuas a bheith incháilithe.

TABHAIR FAOI DEARA LE DO THOIL NACH mBREATHNÓFAR AR IARRATAIS NEAMHIOMLÁNA NÓ AR IARRATAIS DHÉANACHA.

Caitear go han-dáiríre le faisnéis bhréagach nó mhíthreorach a chur isteach ag céim ar bith. Féadfaidh eagraíocht ar bith nach gcloíonn le téarmaí agus coinníollacha an Chláir a bheith faoi réir iniúchta, a ndéontas a tharraingt siar, a bheith ag teastáil chun deontas iomlán nó cuid de a aisíoc agus/nó a bheith faoi urchosca iarratas a dhéanamh ar feadh tréimhse ama. Cuirfear gach sárú tromchúiseach ar théarmaí agus coinníollacha an Chláir in iúl don Gharda Síochána.

**Is é an dáta deiridh chun glacadh le foirmeacha iarratais comhlánaithe ná
Dé Máirt, an 27ú Feabhra 2024**

**Ní mór duit a bheith in ann an tionscadal caipitil nó trealamh a cheannach,
agus d'iarratas chun an deontas a tharraingt anuas a chur isteach tráth nach
ná an 31ú Deiridh Fómhair 2024**